

*Fairfax Central*

*Baptist*

*Sunday School Union*

*By-Laws*

# *Fairfax Central Baptist Sunday School Union By-Laws*

## **Article I: Name, Purpose, Mission, Goals**

Section 1 - The **name** of this organization shall be the Fairfax Central Baptist Sunday School Union.

Section 2 - The **purpose** of this organization is to build effective Church Schools for member churches by **providing Christian Education** for individuals and church groups.

Section 3 - The **mission** of the Fairfax Central Baptist Sunday School Union is community outreach and the building of a strong church school network that would advance the Gospel and the Kingdom of our Lord and Savior, Jesus the Christ. Further, the Union dedicates itself to developing committed leaders who know and teach the doctrine of Jesus and who do His Will.

### Section 4 – The **Goals:**

- To aid in the spread of the Gospel of Jesus Christ
- To foster closer relationships among churches, pastors, church schools and the community
- To aid in the development of leadership skills among member churches
- To develop Christian Fellowship
- To give needed assistance to churches
- To give financial assistance to worthy causes

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## **Article II: Elective Officers and Committees**

Section 1 – The elective officers of this union shall be: President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, Recording Secretary, Assistant Recording Secretary, Corresponding Secretary, Treasurer, Assistant Treasurer, Educational Advisor, Retreat Facilitator, Retreat Coordinator, Membership Coordinator, Missionaries and Historian.

Section 2 – The Executive Board of this Union shall be made up of the elected officers and the Superintendents (representatives) of each member church and the Past Presidents of the Union.

Section 3 – All laws governing the Fairfax Central Baptist Sunday School Union and the rules governing all activities will be made by and approved by the Executive Board of this Union.

Section 4 – The President, along with the Executive Board, has the power to appoint committees and committee chairs that the President and the Executive Board deem appropriate to carry out the duties of the Fairfax Central Baptist Sunday School Union.

## **Article III: Election of Officers**

Section 1 – Every two years a nominating committee of 5 persons shall be appointed by the Board to select a slate of officers for all vacant offices at the March Executive Board meeting. The committee will select a slate of officers to be presented and voted on at the June Executive Board meeting. The elected Officers will be presented and installed at the General Meeting in June.

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## Section 2 – Oath of Office upon Installation

Officers will take the oath that is outlined in the Constitution of The Fairfax Central Sunday School Union.

“I do solemnly agree that I will earnestly and faithfully discharge all of the duties of the office to which I have been elected by this Union. I will always be present at each meeting of the Union unless prevented by unavoidable circumstances; that I will at the times exert my influence and efforts to promote the interest and growth of the Union.”

Section 3 – The officers will hold their position for two (2) years. If the Union chooses to keep their officers for more than three (3) years without a break, a vote can be taken by the Executive Board after the two (2) years are up to keep the officers for two (2) more years but not more than four (4) years.

## **Article IV: Duties of Officers**

All Officers are required to attend all Executive Board meetings and ministry activities of the Union. If they cannot attend, the President or an officer must be informed. The ministry activities are March – Retreat and Oratorical, April – Saturday Night Talent, June – Scholarship Ceremony, September – Selected Ministry Event, October – Workshop and December – Executive Board Meeting.

### **President:**

- Preside over meetings
- Sign all orders of the Treasury
- Oversee and assist other officers in the carrying out of their duties
- Call meetings of the Executive Board
- Outline and pursue programs that contribute to the success of the Union

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- Prepare and print agendas for Executive Board Meetings and programs for general meetings
- Promote good will among member churches and participate in member churches' programs
- Safeguard the good name of the Union and protect its interest for the benefit of all concerned
- Prepare a yearly calendar that gives dates of Union Meetings and the churches where the meetings will take place
- Prepare or assign someone to prepare programs for Ministry Events/Activities.

### **1<sup>st</sup> Vice President:**

- Assist the President
- Preside over meetings in the absence of the President
- Perform any duties assigned by the President or the Executive Board
- Perform the duties of the President when he/she cannot serve
- Assist the 2<sup>nd</sup> Vice and Educational Resource Advisor with Ministry Events and Activities

### **2<sup>nd</sup> Vice President:**

- Assist the President and the 1<sup>st</sup> Vice President
- Preside over meetings in the absence of the President and the 1<sup>st</sup> Vice President
- Serve as Chairperson for ministry activities such as the Oratorical Ministry, Spelling Bee, Silent Auction and any ministry activity the Executive Board approves

### **Recording Secretary:**

- Keep the minutes of the Union meetings and Union activities
- Keep the address listing of Union Churches and Superintendents up to date as provided by the Membership Director, Missionaries and the President

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- Keep all minutes in a notebook for clarification and posterity
- Perform any duties assigned by the President and/or the Executive Board

**Assistant Recording Secretary:**

- Assist the Recording Secretary in his/her duties
- Take notes of Union meetings and activities in the absence of the Recording Secretary
- Perform any duties assigned by the Recording Secretary, President or the Executive Board
- Perform the duties of the Secretary when she/he cannot perform his/her duties

**Corresponding Secretary:**

- Consult with and assist the Recording Secretary and the Assistant Recording Secretary
- Send out announcements concerning member church activities which Superintendents submit to the Corresponding Secretary
- Sending cards, flowers, etc. whenever notified by the President
- Perform any duties assigned by the President and/or the Executive Board

**Assistant Corresponding Secretary:**

- Assist the Corresponding Secretary
- Perform the duties of the Corresponding Secretary when he/she cannot perform his/her duties
- Any duties that are assigned by the President and/or the Executive Board

**Treasurer:**

- Receive all monies that the Union receives
- Disperse said monies on the order of the President, Vice President or Executive Board
- Deposit monies in the bank
- Present financial report to Union at each meeting

- Participate in any activity that requires expenditures of monies

**Assistant Treasurer:**

- Assist the Treasurer
- Perform the duties of the Treasurer in his/her absence

**Educational / Resource Advisor:**

- Assist the 2<sup>nd</sup> Vice President in planning ministry events
- Perform any duties that are assigned by the President and/or the Executive Board

**Retreat and Workshop Facilitator:**

- Plan and implement the activities for our annual two-day retreat in March, annual workshop in October and any other activity that may be assigned by the President or the Executive Board
- The Facilitator will keep-up with the current trends in Christian Education and devise the retreat and workshop around those trends to keep the Union active and relevant to the changing times

**Retreat Coordinator:**

- Secure the hotel, location, food and monies from participants for the annual two-day retreat
- Publicize event to member churches to secure participants

**Membership Coordinator:**

- Visit churches to secure new member churches to the Union and encourage inactive churches to reactivate their membership
- Secure pastor's names, church names, addresses, phone numbers, worship locations if different from church address and any updates for member churches and give this information to the Recording Secretary
- Submit quarterly written reports to Recording Secretary to be included in the minutes of that meeting.

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### **Missionaries:**

- Contact churches before quarterly Executive Board Union meeting
- Prepare a written report highlighting the activities of each Church School assigned to the missionary. Submit the written report to the Union's Recording Secretary to be included in the minutes of that meeting
- Make suggestions to the Executive Board as to how churches might be supported or helped
- Visit Union churches, if possible, for their events/activities as deemed necessary by the President and/or the Executive Board

### **Historian:**

- Preserve all records of the Union
- Present those records when asked by the President and or the Executive Board

### **Article V: Membership and Membership Qualifications**

The Fairfax Central Baptist Sunday School Union shall be composed of Baptist Sunday Schools /Church Schools, individual members and any person or persons of moral character who are Baptist and believes in the Gospel of Jesus Christ.

Section 1 – Active members must participate in Union Executive Board Meetings, special events, and fund-raising events. Churches With special financial need should contact the president.

### **Article VI: Credentials**

Section 1 - Each Union church as of January 2017, is expected to **contribute \$300.00 annually** for the financial support of the Union. Contributions are to be made to the Treasurer and payments are due by 31 March of each year.

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Section 2 – Any church that cannot meet the financial deadline should notify the Treasurer and the President so that the Executive Board can make an assessment and a decision concerning that church's status

Section 3 – Of the \$300 annual dues, an amount will be set aside for the Aaronita Brown Scholarship. That amount will be determined by the Treasurer and the Executive Board that will be aligned with the other financial obligations of the Union.

## **Article VII: Meetings**

Section 1 – The Union Meetings will be held quarterly.

- The second Friday and Saturday in March for our Annual Retreat held at the Baptist Children's Home in Petersburg, VA or any venue approved by the Retreat Coordinator and the Executive Board
- The fourth Saturday in March for our Oratorical Ministry held at a member church
- The third Saturday in April (except for Easter) for our Annual Saturday Night Talent held at Mt. Pleasant Baptist Church (or another designated church) to raise funds for the Aaronita Brown Scholarship
- The second Saturday in June for the Executive Board Meeting
- The fourth Saturday in June for our Annual Scholarship Ceremony
- The second Saturday in September for the Executive Board Meeting
- The fourth Saturday in September for our Annual Ministry Event that is approved by the Executive Board
- The third Saturday in October for our Annual Workshop in an available designated location that is spacious enough to accommodate large numbers of attendees

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- The first Saturday in December for the Executive Board Meeting and the last meeting of the year unless the Executive Board chooses to add another meeting or ministry activity in December.

Section 2 - If Superintendents cannot attend meetings or their representative cannot attend, the union Missionary or the President should be contacted.

Section 3 - All representatives should remain at Union meetings until all Business has been transacted. If representative needs to leave, the President should be contacted.

Section 4 - The Executive Board Meetings shall begin at 9:00 a.m. and should conclude by 11:30 am. If there is pressing business, the meeting can be extended or the business can be tabled until the next meeting as suggested by the President and approved by the Executive Board. If there is an emergency with the Union, the President can ask for a conference call of all Officers and Past Presidents to resolve an issue.

The Executive Board will meet prior to all ministry events with the exception of the Retreat, Saturday Night Talent, and the Workshop. The quarterly General Meeting shall begin at 9:00 a.m. and end by 10:00 a.m. so that the selected Ministry Event can begin.

## **VIII: Meeting Implementation**

Section 1 - The Executive Board of the Fairfax Central Baptist Sunday School is the chief governing body of the Union. Final approval of all matters including change in By-laws, Constitution, ministry activities and dispersal of finances is made by the Executive Board. Union business shall be conducted with the officers and Superintendents in attendance. No quorum is required.

Section 2 - Meetings shall be conducted by using Roberts Rules of Order.

Section 3 - The President has the power to implement those duties that have been assigned to that position. The actions of the President can be reviewed by the Executive Board.

**Section 4 – Structure of Meetings:**

- Devotions / Blessing of Food
- Welcome
- Comments from President
- Additions to the agenda shall be made by the President
- Recognition of News Superintendents and First Time Attendees
- Recognition and Approval of the minutes from the prior meeting
- Treasurer's Report
- Officer Reports
- Old Business
- New Business
- Remarks and Announcement (meeting should end by 11:30 a.m.)
- Closing Prayer

Section 5 - The Executive Board and General Meetings should run from 9:00 a.m. until 11:30 a.m. The General Meeting on the 4<sup>th</sup> Saturday cannot extend later because of the Ministry activities. The General Meeting/ Ministry activity should run no later than 1:00 p.m.

**Article IX: Voting**

Any person or persons not members of the Union can participate in Union Executive Board meetings, however; they do not have voting privileges. Only members of our Executive Board will be allowed to vote. It is incumbent of The Executive Board to bring any new ideas or changes to the Union's Constitution or By-laws to the General Body.

**Article X: Amendment of the Constitution and By-Laws**

- If an Officer or Member of the Executive Board feels that a revision should be made to the Constitution and By-laws, a proposal shall be made to the Executive Board for approval.
- The President can select a Committee or appoint volunteers to consider additions and/or changes to the Constitution and to the By-laws. The Constitution and the By-laws must support each other.
- All changes and/or additions to the Constitution and to the By-laws must be submitted to the Executive Board for approval.

### **Article XI: The Aaronita Brown Scholarship**

- The Scholarship ceremony is held on the 4<sup>th</sup> Saturday in June
- This scholarship is given to students who are attending 4-year, 2-year colleges or a trade school
- The monies for the scholarship are raised from union dues, the Saturday Night Talent, the Silent Auction and donations
- Students must have participated in a Union event and be active in their respective Church School
- Students must have an acceptance letter to the college of their choice. A waitlist or provisional acceptance is not valid to receive this Scholarship
- The Scholarship monies must be used in the first semester of the first year that it was issued. If it is not used, the recipient forfeits the Scholarship monies
- The President sends the Scholarship letters to the Treasurer who disperses the monies from the Union Treasury
- The decisions made by the Executive Board on Scholarship matters are final
- Scholarship monies are to be issued to the churches, not to the Individual students. The churches will divide the monies.
- **Students must submit their Scholarship application to the President by the last Sunday in May**

- If students decide to attend another college other than the one that they send to the Union, and do not give proper notification of the change, Scholarship monies will be forfeited for the fall quarter
- Students must be present at the Scholarship Ceremony or have a designee to represent them. Absence due to vacations will result in forfeiting scholarship monies

## **Article XII: Appropriation to Church Schools**

Section 1 - All member churches are asked to allow the Union to meet in their respective churches when asked by the President or Membership Director. A time which is good for the church and the Union shall be mutually agreed upon.

Section 2 - At each quarterly meeting, the Union will disperse to the Host Church \$200.00 to help defray the cost of the food for the Executive Board and the General Meeting. Church Superintendents are responsible to providing receipts to the Treasurer for money spent.

**All Rules and Guidelines for all Ministry Activities are included in the Index of these By-Laws.**

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# Appendix One

## FAIRFAX CENTRAL BAPTIST SUNDAY SCHOOL UNION CAREER DAY GUIDELINES

Purpose: To prepare our Fairfax Central Baptist Sunday School Union youth and adults, and their friends and parents, for numerous after high school possibilities.

FCBSSU Career Day Held when allowed to schedule it as one of our events.

Provided: Numerous ways to apply for scholarships, perform interviews, prepare essays, discuss proper grooming, and steps in preparing a resume. Other various topics can be shared as deemed needed by the audience. Presenting various subject matter experts and allowing time for questions and answers. Provide the guest speakers enough notice so they can be prepared to present a good briefing. Provide handouts and other data to support the youth and adults to allow them to learn how to enhance their life goals. Provide each speaker a specific amount of time to present their subject and allow for discussion. Have a timekeeper to maintain the workshop flow.

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## Appendix Two

### Fairfax Central Baptist Sunday School Union's Guidelines for the Saturday Night Talent

**Purpose:** The Goal of the Saturday Night Talent is to raise money for the Aaronita Brown Scholarship by show- casing the talents of the member churches of the Sunday School Union.

**Time:** The Third Saturday in April of each year at a designated church at 6 p.m. unless change is made to the date and time because of Easter. (Resurrection Sunday)

**Participants:** Representatives from member Churches who have fulfilled their financial obligations to the Union. If Churches cannot fulfill their financial obligations, the Executive Board of the Union will decide about each Church's participation.

**General Procedure:** Students recommended by their Church to receive a scholarship from the Fairfax Central Baptist Sunday School Union must have participated in some Union activity PRIOR to the Saturday Night Talent. That activity

could be: Union meetings including Board meetings, any Ministry Event: Oratorical, Spelling Bee, Family Feud or other scheduled activities or events. The Saturday Night Talent cannot be used as the activity by any student to receive the scholarship. Additionally, for the student to receive the scholarship, the Church of the Scholarship recipient must be represented and must demonstrate a talent.

**Each Church represented will have ONLY TEN MINUTES to present a Talent or Talents. A Red Sign will be raised to let each Church know when the time has expired.**

**Revised – June 8, 2019**



# Appendix Three

## Fairfax Central Baptist Sunday School Union

### Aaronita Brown Scholarship Award

#### Scholarship Guidelines

1. Scholarship recipient must be an active member of the Sunday School and a graduating high school senior who is accepted into a two (2) or four year (4) accredited college or vocational trade school. Recipient must have participated in Fairfax Central Baptist Sunday School Union activities during their high school years – grades 9<sup>th</sup> through 12<sup>th</sup>. Participation in the union at lower grades will not be a consideration for this scholarship.

#### Ways Youth Can Participate in The Sunday School Union:

- Attend the annual retreat and the annual workshop. Provide a class or assist while at these events. Can assist with directing members to classes, distributing copies, presenting a talent, assisting with devotions, present a class for adults and/or youth.
- Attend quarterly meetings and assist with taking minutes, assist with serving lunch, assist with suggesting youth related ideas during the meeting. Take notes and take them back to their church and present them at their youth meetings.
- Attend annual Oratorical, Spelling Bee and present a talent during the breaks, or usher, assist officers with distributing copies, and/or with organizing participants.
- Participate in Saturday Night Talent; serve as the emcee; usher, register churches as they enter, make the programs, and of course present a talent as part of their church presentation or alone.

2. Each superintendent is responsible for selection of recipients for the scholarship. They must ensure all recipients are in good standing as stated in paragraph 1 above.
3. Each church will receive an equal amount of budgeted scholarship funds. The superintendent must inform the treasurer how much each recipient will receive.
4. Scholarship monies are given to union churches in good standing. A church in good standing has paid its yearly dues by the end of March of that current year and participated in the **Sunday School Union activities**.

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5. All scholarship applications must be received by the president of the union, no later than 4<sup>th</sup> Sunday in May of each year.
6. A letter of acceptance from the college or university and an address where the money is to be sent must accompany the scholarship application (finance office, admissions, etc.).
7. All scholarship funds are designated for use by scholarship recipient (graduating senior) the fall semester of academic year immediately following graduation, (i.e. graduating May 2016 funds must be used Fall 2016). The recipient must have registered for school before monies can be administered. If school of choice changes, acceptance letter must be received by the FCBSSU president by August 30th of same year. If recipient is not attending school of choice by fall semester of same year, monies will be returned to FCBSSU. Funds will not be reissued. Funds will not be issued unless these guidelines are met.
8. The recipient must be present at scholarship ceremony. If recipient is not able to attend scholarship ceremony, a parent or designee must represent recipient for recipient to receive the award.
9. The scholarship ceremony will be on the fourth Saturday in June at the regular session of the Fairfax Central Baptist Sunday School Union.

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Appendix Four

**FAIRFAX CENTRAL  
BAPTIST SUNDAY  
SCHOOL UNION**

**ANNUAL SPELLING  
BEE**

**FAIRFAX CENTRAL BAPTIST SUNDAY SCHOOL UNION**

**ANNUAL SPELLING BEE**

**SATURDAY, SEPTEMBER 28, 2013**

**MOUNT CALVARY BAPTIST CHURCH**

**Rules for Annual Spelling Bee Event**

1. Each superintendent will be responsible for giving copies of the spelling list to his/her students participating in the event.
2. Each church is allowed a total of two participants in each of the following age categories:
  - 6 - 7 years
  - 8 - 9 years
  - 10 – 13 years
  - 14 – 17 years
  - 18 - Adult

Each church may have a total of ten (10) participants. The age of the participants on June 8, 2013 will be used to determine the participant's age category.

3. All participants should study the spelling list of their age category. In addition, each participant should study the spelling of all the books of the Holy Bible and should study the word list of the next higher age category. If all the words are spelled correctly on the assigned list without a winner, the spelling of the names of the books of the Holy Bible will be used as the first tiebreaker. Words from the next higher age category spelling list will be used as the second tiebreaker. Adults and teens should study all word lists. ***The second tie-breaker for the 18 and above category shall be as follows: a) the words from the 14-17 year old age category will be used; b) the first ten words will be used or after ten minutes into the tie-breaker round has occurred, whichever comes first. If no first-place winner is determined, then both remaining participants will be declared first place winners.***
4. A panel of judges will determine the correctness of the spelled words.

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5. All participants must be registered no later than 10:00 a.m. on September 28, 2013.  
All registration forms are to be completed PRIOR to arrival at the registration area.

## PROCEDURES

1. When a word is called, the participant will first pronounce the word, spell it, (use capital letters if necessary), and pronounce the word again after spelling it. Participants, ages nine and below, are exempt from this rule (categories 6-7 and 8-9).
2. Before starting to spell a word, the participant may ask for clarification of the word from the panel of judges. The judges will only give the following information:
  - a) dictionary definition
  - b) the parts of speech
  - c) use the word in a sentence
3. Participants are required to speak loud enough to be heard by the judges.
4. Participants will have only one attempt to spell the word. Restarting the word counts as a second attempt.
5. The 2<sup>nd</sup> Vice President shall make final interpretation of the rules.
6. Elimination of participants will continue until only two participants are left. The following rules will be used to declare a winner:
  - a) If one participant misses a word and the next participant spells the word correctly, that participant is declared the winner.
  - b) If both participants misspell their word, the round will continue until a winner can be declared under rule “6a” above.

**NOTE: THE SPELLING LIST PROVIDED TO YOU BY YOUR SUPERINTENDENT IS THE “OFFICIAL” EVENT LIST AND WILL BE THE ONLY WORDS USED FOR THE EVENT. IF YOU FIND ANY MISSPELLED WORDS ON THE LIST PLEASE CONTACT 2<sup>ND</sup> VICE PRESIDENT:  
CRYSTAL ARFUL-ADDOH at [syblyngzsis@aol.com](mailto:syblyngzsis@aol.com)**

# Appendix Five

Fairfax Central Baptist Sunday School Union

28<sup>th</sup> Annual Oratorical Ministry Showcase Rules and Regulations

April 2, 2016

Greater Little Zion Baptist Church

10185 Zion Drive, Fairfax, VA 22032

703-764-9111

Pre-Registration Deadline: Friday, March 25, 2016

**Oratorical: Pertaining to one who delivers a public address or the art of public speaking.**

1. Each church may have only one contestant in each of the designated categories. (Participant's age qualification will be the age of the participant as of December 5, 2015.) **Each church is only allowed one participant per category. A maximum of five participants will be allowed from each church.**
2. **ALL speeches must be memorized and performed orally!!!**
3. **Singing is not oratory and doing so will disqualify the participant!**
4. **Time limits of speeches:**

Age	Minimum Time	Maximum Time
6-7	1 Minute	1 ½ Minutes
8-9	1 ½ Minutes	2 Minutes
10-13	2 Minutes	2 ½ Minutes
14-17	2 Minutes	2 ½ Minutes
18- Adult	2 Minutes	2 ½ Minutes

Each participant will have 30 seconds to conclude his/her speech after the green card has been shown; otherwise, there will be a 10-point penalty assessed against the total points earned. Contestants in age categories 6-7 and 8-9 will NOT be penalized for not meeting the time allowed.

A timekeeper will use the following color card scheme to assist participants with the time:

**Green Card:** Participant has completed minimum time limitation and has 30 seconds to stop.

**Red Card:** Participant receives signal to STOP the presentation immediately.

5. **Scoring:** A panel of judges will score each presentation using the following criteria:

Proper Posture	10 points maximum
Proper Use of Grammar	20 points maximum
Speaking Voice and Delivery	20 points maximum
How the Speech Relates to Theme	50 points maximum

6. A participant may receive a maximum of 100 points from each judge. The participant with the highest total point score from all the judges will be declared the winner for that group.
7. All participants must be registered no later than 10 a.m. the day of the contest with a typed speech submitted to the registrar to be provided to the second vice president.
8. All registration forms **MUST** be completed, including the superintendent's signature, **PRIOR** to participant's arrival to the registration table on the day of the event. Non-compliance may result in denial to participate.



# **“SILENT” AUCTION**

## **THEME BASKET IDEAS:**

- **Custom Easter Basket**
- **Music or Cooking Lessons**
- **New Parent Survival Kit**
  - **Movie or Sports Fan**
  - **Vacation/Cruise Aids**
- **New Job Congratulations**
- **Retirement Congratulations**
  - **New Christian**
  - **Thinking of You**

**Revised – June 8, 2019**

# **” SILENT” AUCTION GOAL: 40 ITEMS**

## **How can your church help?**

- **Donate a “theme” basket(s) or other item(s) to the auction.**
  
- **Secure a product or service donation from a member who is a business owner.**

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**Donations are tax-deductible.**

**ACCEPTABLE PAYMENTS:**

**Credit Card/Check/Cash**

**All auction items must be received by 9 a.m. Bidders must register no later than 10 a.m. Pre-registration request will be accepted via e-mail.**

**Donation forms will be forwarded to superintendents.**

**Revised – June 8, 2019**

**Send Questions to:  
Syblyngzsis@aol.com**

**Appendix Six**

**Fairfax Central Baptist Sunday School Union**

**Family Feud Church  
Challenge**

**Good Answer!**

**Good Answer!**

# Good Answer!

## Family Feud Church Challenge

Check-in Deadline --- 9:30 a.m.

No speeches to write and recite! No “I-before-e-except-after-c” spelling rules to remember! Save the date for fun, fellowship, and laughter! Who’s taking home the title “Family Feud Church Challenge Champs?”

### Team Recruitment:

Each FCBSU member church is encouraged to participate in this fun event by registering one team of five people. Teams are encouraged to include one person in each age category (if possible) listed to the right in the registration section. June 9<sup>th</sup> is the cutoff for age designation. The method of selecting team members is left to each superintendent. It is recommended that up to three alternates are selected in case of emergencies.

### Church Collaboration:

If any member church is unable to recruit five team members from within its own congregation, churches can combine participants to form a team. Any “combination” team is encouraged to include one person in each age category (if possible) listed in the registration section. June 9<sup>th</sup> is the cutoff for age designation.

### Matchups:

Teams will be paired for their initial match based on the composition of team members by age category as closely as possible. If there is an uneven number of teams, the challenger for the last team will be pulled randomly from the previous losing teams.

### Pass or Play:

It is important to allow the emcee to complete the survey question before hitting the buzzer. The first challenger to hit the buzzer will be acknowledged by the emcee and must answer **immediately**.

If the most popular answer isn't revealed, the opponent will be allowed to answer. The team of the participant giving the answer with the highest points will decide if they want to "pass or play."

**Advancing to the Next Round:**

The first team in each matchup that has the highest score at the end of two questions will advance to the next round. A third question will be asked if the score is tied. This process of elimination will continue through to the final matchup.

**Prizes:**

The winning team will receive a trophy to display at church. If the winning team is made up of individuals from more than one church, additional trophies (as needed) will be purchased after the event and presented at the next event.

**Appeals:**

The decision of the judges is final.

**Revised – June 8, 2019**

# **2018 By-Laws**

## **Committee Members**

**Sister Lee Harris, Chairperson**

**Deacon Charles J. Monterio, Sr.**

**Rev. Randi Manderson**

**Deacon Barbara Carrington**

**Deaconess Edora Greenhill**

**Sister Aaronita Brown**